

RECORD RISK ASSESSMENT – VIKING LONGSHIP

Risk Assessed for: **Viking Longship Workshop** Assessment undertaken by: **Charlie Lupton**

Date: **15th March 2010**

Reviewed **April 2011**

HAZARD	RATING (Note 1)		RISK (Note 2)			AC TION N (Not e 3)	RISK CONTROL MEASURES (RCM) (Note 4)	Scor e after RC M	Date and Inits.
	O	H	Lo w	M edi u m	Hi gh				
	O x H = Total								
1. Cable ties caught around a finger	4	2	X			Clear instructions on how to use the cable ties safely and only on the VL (fingers only caught when participants not using cable ties appropriately). Blunt-nosed medical scissors available should a cable tie need to be removed.	8	CL	
	8								
2. Mast falling on child	2	2	X			Ensure mast step of sufficient depth for mast to be secure. Always include mast stop. When demonstrating, ensure all children at a safe distance.	4	CL	
	4								
3. Cut fingers from 'end cutters'	2	3	X			Always ensure end cutters are away from children either in tool box or in pocket.	4	CL	
	6								
5. Children sitting in VL and VL tipping over	2	2	X			Ensure children climb into VL at same time from opposite sides from PE benches. Children to be balanced in weight. Judgement used to alter number of children in VL at one time. Use classteacher to supervise child entry and exit from VL in controlled manner. Ensure classteacher gives permission for me to assist with this under his/her supervision. Bean bags used to increase stability.	2	CL 4/11	
	4								
6. Using needles to sew sails, therefore needle pricked	3	1	X			Use darning needles. Instruct children to be careful. Pre-cut holes in sails so needle never needs to be forced, thus pricking fingers.	1	CL	
	3								

Note 1: Risk equals Occurrence (O) x Harm (H) (see separate sheet or back). Approximately, totals equate to the following levels of risk:
1–14 = Low; 15–24 = Medium; 25–49 = High

Note 2: There should not be any high risks because action should already have been taken to reduce the risk to medium or low. If the risk is high, action should be short term or immediate.

Note 3: Please indicate if the action required is: No action (N); Immediate (I); Short term (S); Long term. The person taking action MUST initial and date this box when action is taken.

Note 4: It is not always necessary to take mitigating action. If an explanation is required but there is insufficient space to explain the mitigation taken, use more than one box for the explanation.

RISK POTENTIAL CALCULATION:

OCCURRENCE	Score	HARM	Score
Improbable (probably close to zero)	1	Trivial	1
Possible (remote chance)	2	Minor	2
Occasional (has been known)	3	Lasting more than 3 days	3
Frequent (annual / bi-annual)	4	Major injury to 1 person	4
Regular (3 – 6 month occurrence)	5	Major injury to one or more people	5
Common (1 – 3 month occurrence)	6	Death of 1 person	6
Continuous (daily / weekly event)	7	Multiple deaths	7

RISK RATING = OCCURRENCE x HARM

x	1	2	3	4	5	6	7
1	1	2	3	4	5	6	7
2	2	4	6	8	10	12	14
3	3	6	9	12	15	18	21
4	4	8	12	16	20	24	28
5	5	10	15	20	25	30	35
6	6	12	18	24	30	36	42
7	7	14	21	28	35	42	49

Low Risk	1 - 14
Medium Risk	15 – 24
High Risk	25 - 49